



Frances Donaldson Library

2020-2021 User's Handbook

Using databases and e-books from off-campus:

User ID: your 5 digit student number

Password: Your last name

**Nashotah House
2777 Mission Road
Nashotah, WI 53058
(262) 646-6535**

<http://www.nashotah.edu/library/>

**Circulation: circ@nashotah.edu
Inter Library Loan: loan@nashotah.edu
Library Technology: eservices@nashotah.edu
Library Director: librarian@nashotah.edu**

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GENERAL NOTES ABOUT LIBRARY USE

LIBRARY HOURS: The library is staffed Monday-Friday 9:00 am -12:30 pm and 1:00 pm-4:20 pm, but is accessible to all seminarians, faculty, staff, and spouses at any time via the combination door locks. If you use the library during off hours, please turn off all lights not being used, and be sure the doors lock properly.

AFTER-HOURS LIBRARY ACCESS AND LIBRARY COMBINATION: For your convenience the library has combination door locks. The combination is usually changed twice per year; you will be notified of a change to the door code in advance and given the opportunity to sign up for the new combination. The combination is intended for seminarians, staff, faculty, and their spouses; it is **NOT** to be given to anyone else.

LOAN PERIOD: Campus residents may check out books for the length of the term; all books are due the last day of classes. The loan period for Distance Students is eight weeks. Guest patrons may take items out for four weeks. The loan period for videos (VHS, DVD), music CD's, audiocassettes, and software is one week.

INTER-LIBRARY LOAN: Books and articles the library does not own may be requested through inter-library loan. The Nashotah House library does not charge a fee for this service; however, if the lending library charges a fee, it will be passed on to the borrower. You can request items through HouseCat's "Request Item through Interlibrary Loan" button or by emailing loan@nashotah.edu. In addition, some databases allow library patrons to place ILL orders through the database interface. ILL renewals should be requested prior to the due date; a lending library may elect to honor a renewal request or require that the item be returned by the original due date.

OVERDUE BOOKS AND FINES: The library does not levy fines for overdue items unless a user ignores the library's recall requests. In such a case, fines may be levied up to \$1.00 per book per week. In addition, library users who lose, damage, or fail to return a book will be charged full replacement value, plus a fee to cover the library's costs to reacquire and catalog the book. There may be additional fines for overdue books provided from another library through inter-library loan; these fines are the responsibility of the borrower.

SELF-CHECKOUT: Checking out books is quite easy at the designated terminal located on the west wall of the library's reference room. Follow the instructions displayed on the terminal screen. If the campus should suffer a power outage or if you have any trouble using the self-checkout terminal, simply use one of the green emergency checkout forms that are always available beside the self-checkout terminal. Follow the instructions printed on the green emergency checkout form exactly and print clearly.

RESHELVING BOOKS: Do not reshelve library materials; please place them on the nearest book cart.

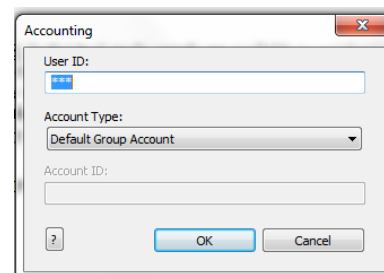
LIBRARY COMPUTERS: The Library has a small computer lab in the current periodicals room for the use of our patrons. MS-Office is installed on all of the computers, and Bible Works is installed on two of them. Although any adult may use the computers, first priority goes to seminarians doing work for their courses here. Recreational and other use is permitted when a specific computer is not being used for the primary purpose. **Children are not permitted to use the computers without the close supervision of a parent.** The computers are configured to access the Internet through the local network. The default printer for all library computers is the photocopier on the main floor. **No one (without explicit permission from the librarian) is permitted to add, update, or delete programs on any library computer.** Saving work to the desktop is not advised; users should bring their own USB drive on which to save their work. The library staff regularly checks the desktops of library computers and deletes all items saved there.

WIRELESS NETWORK: The Library has an unsecured wireless network. Most personal laptop users have no difficulty in connecting to this network.

PHOTOCOPIER / SCANNER / PRINTER: A copier is located in the reference room. Black and white copies are 7 cents per page and color copies are 17 cents per page. This machine also has the ability to scan materials to email, which is free of charge. If the machine malfunctions, see library staff. Regular library users will be assigned a code so that their copier use may be billed to their House account. Guests must ask a staff member to set up the copier for guest use. The photocopier also acts as a wireless printer.

When printing you will be prompted for a User ID. Your User ID is the number on your student ID card. Enter the number and click OK; **do not change the Account Type or enter an Account ID.**

If you would like to print from your own laptop computer, you will need to bring your computer to the office and someone will set it up for you. Normally the process takes between 10-15 minutes.



FOOD AND DRINK: There is a snack area in the same room as the children's collection on the lower level. Food **is restricted to that room, the seminar room, and the library offices.** However, drinks in library-approved containers **with a screw-on lid** are allowed elsewhere in the building.

STUDY CARRELS: Individual study carrels are available to residential students and, in more limited supply, to certain others. Sign up for carrels in the library office. Carrels are private space and other library users are asked to treat them as such. Carrel users should not leave any library items that are not checked out in their carrels overnight: this includes reference books, patristics books, journals, or any other library materials. **You are not allowed to eat in your study carrel.**

SILENCE: All library users are asked to avoid making unnecessary noise, especially in the study areas.

SEMINAR ROOM: Located on the basement level, this room has tables and chairs, and can be used for small group meetings. There is also a TV and VCR/DVD player which can be used to watch VCR tapes if you do not have a VCR. Ask library staff for assistance.

LIBRARY COLLECTIONS

ARCHIVES: The archives room is a secure facility and is kept locked. If you need to use archival material, see library personnel to schedule an appointment in the archives. Archives materials are **NOT** to leave the archives room; also, many of the books and documents are too fragile for photocopying.

AUDIOVISUAL: Videos (VHS, DVD), audiotapes, and music CDs are kept on shelves at the west end of the basement level. These items may be borrowed for 7 days.

CHILDREN'S AND YOUNG ADULT COLLECTION: We maintain a collection of children's and young adult books and movies in the room next to the seminar room. These books may be checked out in the regular way by a parent for a child's use.

COMPUTER SOFTWARE: Most computer software, which is available for use in the library and/or borrowing, is kept in the library office; these items have "Software" before the call number. The borrowing period for these items is 7 days. Some software is shelved with or in the book that it accompanies and shares the main item's borrowing limit. Some software is available only for use in the lower level computer lab as installed.

JOURNALS: The most recent issue of a journal is displayed in the periodicals reading room on the lower floor, and other issues for that year are kept behind the display shelf (display shelves tilt upward). Previous years are kept in the periodicals back-stacks on the lower floor. *Journals are NOT to leave the library or be kept in carrels overnight.*

NEWSPAPERS: Recent copies of the *Milwaukee Journal Sentinel* are kept in the current periodicals room. The current and old issues of the newspaper should not be removed from the room. The *Newspaper Source Plus* database is available from the database list on the library web site and contains the full-text of many local, national, and international papers.

PATRISTICS BOOKS: The major series of the works of the early church fathers are located in the cage on the top floor. They have call numbers beginning with PAT. Books from the Patristics collection are **NOT** to leave the library, and they are **NOT** to be kept in a carrel overnight; however, there are duplicate copies of some of these in the regular stacks and those duplicates may be checked out. In addition, many works of the early church fathers are available as e-books in the Ebook Central Collection.

REFERENCE MATERIALS: All reference materials are kept in the reference room, and *are NOT to leave the reference room.* Please do not reshelve reference books; place them on the shelving cart in the reference room.

RESERVE BOOKS: The purpose of reserve is to make books required for a class available equally to all enrolled students. Reserve books are kept in the Reference area and may be used in the library only. Sign out books from reserve by adding your name and the time to the log provided for this purpose. The log is shelved with reserve books on the east wall of the Reference area. Return reserve books within two hours. *Reserve books may NOT be taken out of the library.*

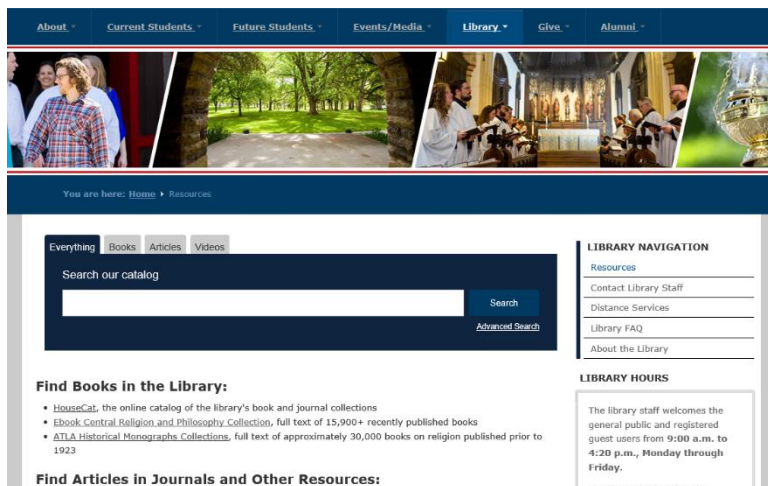
ONLINE CATALOG - HouseCat

HouseCat, the online catalog of the Nashotah House Library, is the best way of determining whether the library owns a particular book, journal, video, or other item. *HouseCat* also notes an item's availability (checked-out, on reserve, etc.)

Searching in HouseCat

HouseCat offers two ways of entering a search: Basic and Advanced.

The Google-like **basic search** allows for searching by keyword:

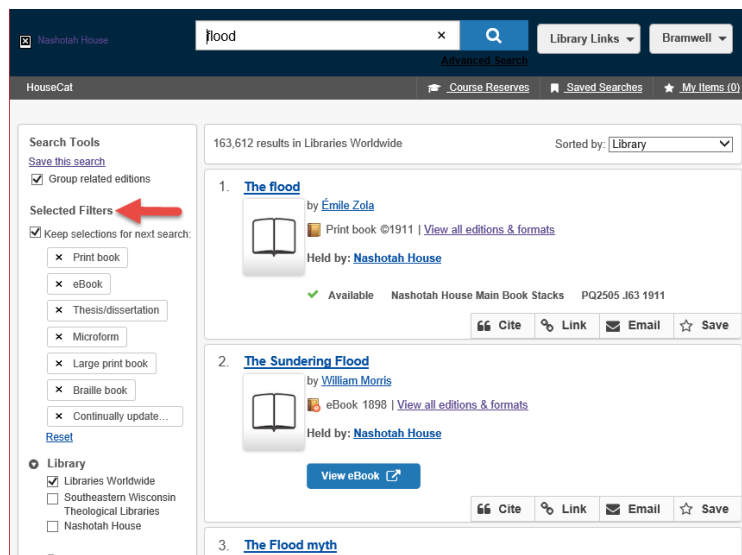


Enter keywords from title, author, subject.

Specify a format (Everything, Books, Articles, Videos)

Click on the search button.

A list of possible matches will appear.

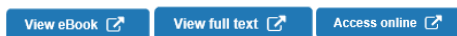


If you used one of Format Icons to refine your search results, this will be reflected on the left of the screen. Use the Filter controls to refine your search results.

You can also limit the search to items held at Nashotah House.

Click the title of an item to display its full record.

Use these icons to access digital versions of an item.



The **advanced search** allows for very complex and sophisticated searches that permit the use of a variety of search fields (author, publisher, language, etc.) - select from the drop-down field next to the Keyword field shown below - and title) and search limits (such as format, and publication year). On the right you can also specify which databases to search. HouseCat is configured to search our catalog, the ATLA Religion Database, the ProQuest Religion and Philosophy e-book collection, and the JSTOR Religion & Theology Collection.

Advanced Search

Search Index

Keyword

Search Term

Operator

AND

Search Index

Language

Search Term

Operator

AND

Search Index

Author

Search Term

Add row

Clear

Search

☐ Only return peer-reviewed articles

☐ Open Access

☒ Group related editions

☒ Expand search with related terms

Format

All Formats

Publication Year

through

e.g. 2010

Optional

Databases

5 Selected

Save Changes

Reset

Searching Databases

5 Selected

☒ ATLA Religion Database with ATLASerials
 Full-text religion and theology journal collection.
Requires authentication to view results.

☒ JSTOR Open Access Books
 JSTOR offers high-quality, interdisciplinary content to support scholarship and teaching. It includes over one thousand leading academic journals across the humanities, social sciences, and sciences

☒ JSTOR Open Access Journals Collection
 JSTOR offers high-quality, interdisciplinary content to support scholarship and teaching. It includes leading academic journals across the humanities, social sciences, and sciences.

☒ JSTOR Religion & Theology Collection
 JSTOR offers high-quality, interdisciplinary content to support scholarship and teaching. It includes over one thousand leading academic journals across the humanities, social sciences, and sciences

☒ WorldCat.org
 OCLC catalog of books, articles, and other materials in libraries worldwide

Default

5 Databases

Select All in Group

All Databases

5 Databases

Select All in Group

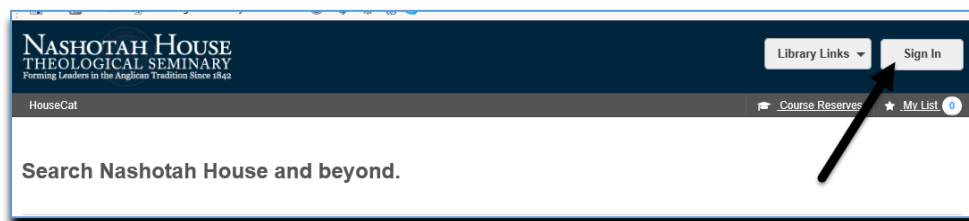
Send Feedback

Logging in to your Account and Renewing Books in HouseCat

You have two accounts associated with the library: 1) an account used to access electronic resources (e-books, databases, articles in HouseCat and 2) a library account. The library account show you what you have checked out and can also be used to create lists of items for papers.

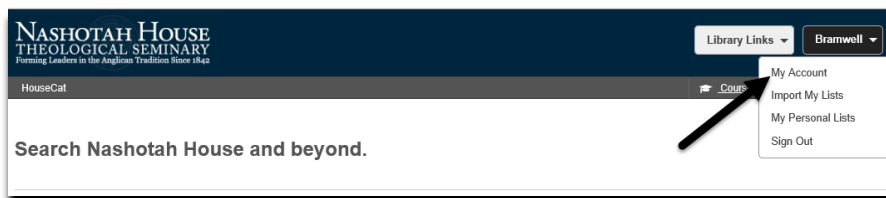
The user name / user id / barcode for both accounts is the same. It is your five digit Nashotah House ID number. The password for accessing the library's electronic resources is your last name with a capital on the first character. The password for your library account is one you create yourself using the instructions below.

Go to *HouseCat* (<https://nashotah.on.worldcat.org/discovery>) and click on the “Sign In” button (top right of screen).



Enter your barcode number and password. *(The first time you attempt to access your library account, you will need to activate your account and create a password by clicking on “Set/reset password.” Following the onscreen prompts will cause the system to send an email message to you. Open the email sent to you by the system and follow the message’s instructions to create a personalized password for use with HouseCat.)*

Once you log in, the “Sign In” button will display your first name and there will be a drop-down menu icon on the button. From the drop-down menu select “My Account”.



A list of items checked out to you will appear along with their due dates. To renew an item, tick the box to the left of its cover image. Repeat for additional items. Then click the “RENEW ITEMS” button.

ATLA Serials (ATLAS)

Other Databases

Off-Campus Access to Databases



Nashotah House Library

Please enter your username and password below to access library databases. If you have forgotten your username and password, please see the library's [technical support](#) page for instructions.

Please enter your username:

Please enter your password:

[Return to the Nashotah House Library home page.](#)
[Return to the Nashotah House Theological Seminary web page.](#)

For help searching the EBSCO databases (i.e. ATLAS, Academic Search Premier, etc.) and in using the Ebook Central Religion and Philosophy Collection, click the Tutorial tab on the main library webpage.

Subject Searching in any Database

When *subject* searches in *HouseCat* or another database fail to yield ample results, users should assume that they have not entered the correct subject heading(s). One way of identifying the correct subject term to enter is to conduct a basic search in *HouseCat*, or a keyword search in other databases, entering only one or two words. Then, by examining the full details of the items retrieved, it will be possible to identify the correct subject heading. For instance, a search under "America -History" may yield only a few titles, whereas a search under "United States - History" will locate several dozen.

Alternatively, users may consult a work called *The Library of Congress Subject Headings* (LCSH). LCSH is a multi-volume set of the subject indexing terms used to catalog books. This set is kept in the reference area. [LCSH subject terms are used in *HouseCat*, *WorldCat*, and some other databases.] This set contains cross-references for many terms, which will help the user identify the best term to enter into *HouseCat* or another database. The set also includes hierarchical notes and subdivisions, which can be very useful for in-depth research. Below is an explanation of the hierarchical notes and an example using *Lord's Supper*.

In the chart below, UF stands for "Used For," so *Lord's Supper* is used **instead of** the terms *Communion*, *Eucharist*, etc. When users look under any of these terms, they will find a cross-reference to *Lord's Supper*. BT stands for "Broader Term" in the hierarchy: *Sacraments* is a broader term than *Lord's Supper*. RT stands for related term, and NT for narrower term. If users look up *monstrance*, LCSH will inform them that *Lord's Supper* is a broader term than *monstrance*.

LORD'S SUPPER

[BV823-BV828]

[BX2215 (Catholic Church)]

[BX5149.C5 (Church of England)]

UF

Cenacolo

Communion

Eucharist

Holy Communion

Sacrament of the Altar

BT

Sacraments

Sacred Meals

RT

Last Supper

Mass

NT

Aumbries

Communion Sermons

First Communion

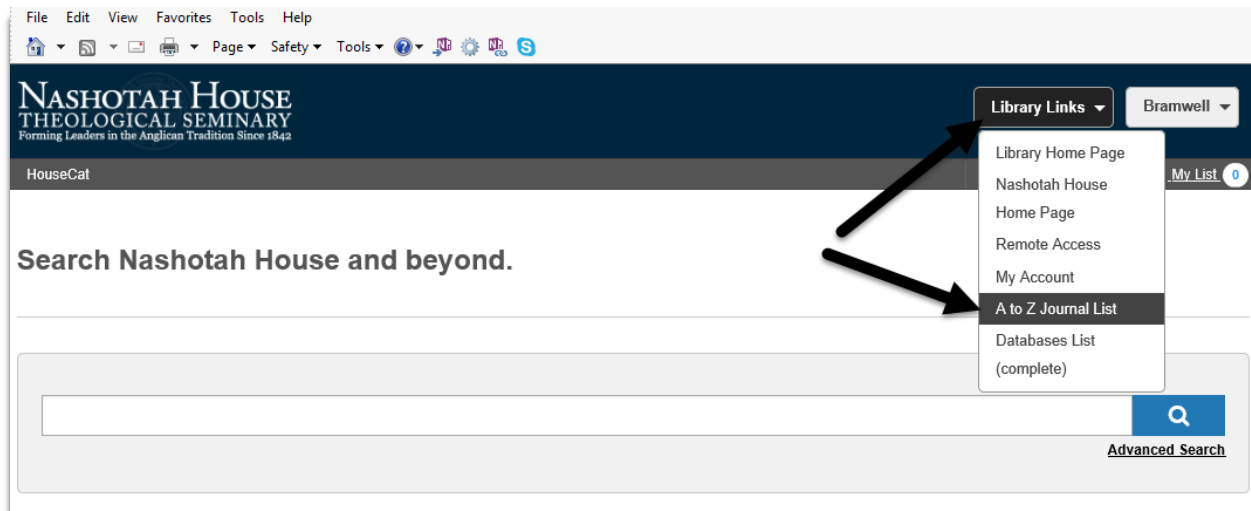
Monstrances

Sacrament Houses

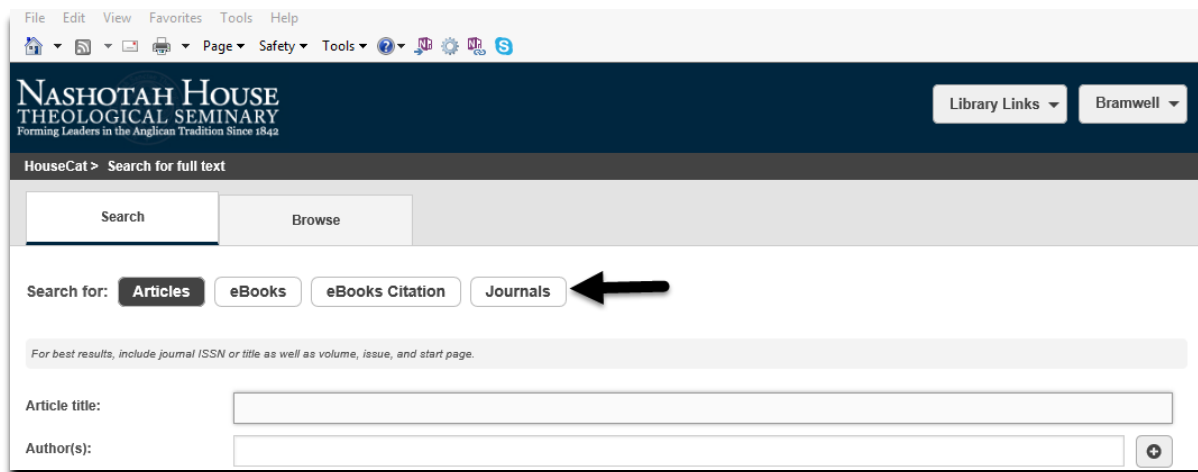
Viaticum

DETERMINING WHETHER NASHOTAH HOUSE OWNS A PERIODICAL

HouseCat contains an entry for each print periodical the library owns; however, the library has access to a very large collection of electronic journals. To determine whether the House has electronic access to a given journal via a database, please refer to *HouseCat*'s A to Z Journal list. To access it, from the "Library Links" menu click "A to Z Journal List):



Click the "Journals" button.



Enter the title of the journal or its ISSN and then click “Search”.

NASHOTAH HOUSE
THEOLOGICAL SEMINARY
Forming Leaders in the Anglican Tradition Since 1842

Library Links ▾ Bramwell ▾

HouseCat > Search for full text

Search Browse

Search for: Articles eBooks eBooks Citation Journals

☒ Title: Anglican and Episcopal History

Search type: Starts with ▾

☐ ISSN:

☐ Search print holdings only

Clear Search

If we have a journal, information about the Library’s holdings will appear, including links to the online version if we have it:

Search Browse

4 Edit search

Anglican and Episcopal history.
eJournalMagazine
ISSN: 0896-8039
Full text (1), In library (1)

Language:
Cestina • Deutsch • English • Español • Français • Italiano • Malti • Nederlands • Português • Svenska • 日本語 • 한국어 • 中文(简体) • 中文(繁体) • العربية

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002770ae-0b0f-461a-8d5a-9db023947024

Anglican and Episcopal history.
eJournalMagazine
ISSN 0896-8039

Full text availability for this item

Full Text Available

Journal: Anglican and Episcopal History
Collection: JSTOR Religion & Theology Collection
Coverage: 1987-03-01-2 years ago, volume 56-2 years ago, issue 1-2 years ago

Report a problem accessing this item.

Print copies at your library

Available from Nashotah House Print Journal Collection.
Journal: Anglican and Episcopal History
Collection: Nashotah House Print Journal Collection
Coverage: 1987-present, volume 56-present

For those journals unavailable at the House in print or electronic form, inter-library loan service is available. Use the inter-library loan feature of *HouseCat* and some other databases or contact our staff at loan@nashotah.edu.

LIBRARY RESEARCH MANUALS AND GUIDEBOOKS

Below is a list of titles, which explain the various organizational systems found in libraries and the best way to find the sources you need. The pamphlet by James Kennedy is especially useful because it is very brief and devoted particularly to theology. Appendix 2 of Kennedy's work includes a very useful bibliography of theological reference sources. Also included is a list of basic reference sources.

Library Research Guide to Religion and Theology.

2nd ed. rev. By James P. Kennedy.

BL 41 .K45 1984.

Finding Religion (in the Library). By Dennis C. Tucker.

REF Z 699.5 .R44 T82 1989.

Theological and Religious Reference Materials. Ed. by G. E. Gorman.

REF Z 7770 .G663 1985 v.1-3.

Reference Works for Theological Research. By Robert Kipple.

REF Z 7751 .K46 1992.

American Library Associations Guide to Information Access.

REF Z 711 .A39 1994

The Oxford Guide to Library Research. By Thomas Mann.

REF Z 710 .M23 2015.

New York Public Library Desk Reference.

REF AG 6 .N49 1989.

Where to Find What : A Reference Handbook. By James Hillard.

REF 1035.1 .H54 1984.

RESEARCH AND WRITING HANDBOOKS AND STYLE MANUALS

Chicago Manual of Style, 17th ed.

REF. LB 2369.U69 2017

A Manual for Writers, 9th ed. (By Kate Turabian).

REF. LB 2369 .T8 2018

The SBL Handbook of Style, 2nd edition (from Society of Biblical Literature)

REF PN147 .S26 2014

Doing Theological Research: An Introductory Guide for Survival in Theological Education

BR118 .P37 2009

The Elements of Style, 3rd ed. (By W. Strunk and E. B. White).

REF. PE 1408 .S77 1979 c.1

PE 1408 .S77 1979 c.2, 3, and 4

Handbook for Academic Authors, 3rd ed.

PN 146 .L84 1995

An Introduction to Theological Research: A Guide for College and Seminary Students, 12th ed.

BR118 .B28 2000

Harbrace College Handbook, 10th ed.

REF. PE 1112 .H27 1990

Prentice-Hall Handbook for Writers, 12th ed.

REF. PE 1408 .K72 1995 (12th ed.)

Your Guide to Writing Quality Research Papers for Students of Religion and Theology, 3rd ed.

BL41 .V94 2014

The Scott, Foresman Handbook for Writers, 2nd ed.

REF. PE 1408 .H34 1990

PE 1408 .H34 1990

UPI Stylebook, 3rd ed.

REF. PN 4783 .M47 1992 (3rd ed.)

Writing Theology Well: A Rhetoric for Theological and Biblical Writers

BR44 .Y34 2015

Writing a Thesis: Substance and Style, 1st ed.

LB 2369 .V36 1990

KEY REFERENCE TOOLS AND INDEXES

General

Encyclopedia of Philosophy, REF B 41.E5

Encyclopedia of Religion, REF BL 31.E46 1986

New Catholic Encyclopedia, REF BX 841.N44 2002

New Schaff-Herzog Encyclopedia of Religious Knowledge, REF BR 95.S43

Quotations

Bartlett's Familiar Quotations, REF PN 6081.B27 1980

Book of Catholic Quotations, REF PN 6084.C2 C5

Encyclopedia of Religious Quotations, REF PN 6084.R3 M4

Granger's Index to Poetry, REF PN 1022.G72 1986

Bible Dictionaries and Encyclopedias

Anchor Bible Dictionary, REF BS 440.A54 1992

Encyclopedia Biblica, REF BS 440.C5

Encyclopedia of Biblical Theology, REF BS 440.B4313

International Standard Biblical Encyclopedia, REF BS 440.I6 1979

Interpreter's Dictionary of the Bible, REF BS 440.I63

New Interpreter's Dictionary of the Bible, REF BS440.N445 2006

New Jerome Bible Handbook, REF 417.N49 1993

Commentaries

Expositor's Bible Commentary, REF BS 491.2 E96

Berit Olam

Hermeneia: A Critical and Historical Commentary on the Bible

International Critical Commentary

Interpreter's Bible, REF BS 491.2 .I55

Interpretation Biblical Commentary

New Interpreter's Bible, REF BS 491.2.N484 1994

Navarre Bible Commentaries

New Jerome Biblical Commentary

New International Critical Commentary

The Old Testament Library

Sacra Pagina

Tyndale O.T and N.T. Commentaries

Word Biblical Commentary

**These commentaries are cataloged
by individual books of the Bible
with call numbers in this range:
REF BS 1200-2900.**

Worship and Theology

Dictionary of Biblical Theology, REF BS 543.A1 L413 1973
Dictionary of Fundamental Theology, REF BT 1102 .D52 1994
Dictionary of Hymnology, REF BV 305.J8 1985
Dictionary of the Liturgy, REF BV 173.L26 1989
Modern Catholic Encyclopedia, REF BX 841 .M63 1994
New Dictionary of Catholic Spirituality, REF BX 2350.65 N49 1993
New Dictionary of Sacramental Worship, REF BV 173.N485 1990
New Dictionary of Theology, REF BR 95.N38 1987
New Dictionary of Christian Theology, REF BR 95.R47 1983
Sacramentum Mundi, An Encyclopedia of Theology, REF BR 95.S23

Ethics

Dictionary of Christian Ethics, REF BJ 1199.B34
Dictionary of Moral Theology, REF BJ 1249.R723 1962
Dictionary of Pastoral Care & Counseling, REF BV 4011.3 .D53 2005
Encyclopedia of Ethics, REF BJ 63.E45 1992
Encyclopedia of Philosophy, REF B 41.E5
Encyclopedia of Religion and Ethics, REF BL 31.E44
New Dictionary of Catholic Social Thought, REF BX 1753 .N49 1994
New Dictionary of Christ. Ethics & Past. Theology, REF BJ 1199.N48 1995
Ready Reference Ethics, REF BJ 63.E54 1994

Language Tools

Concordance to the Greek Testament, REF BS 2302.M8 1978
Encyclopedia Biblica, REF BS 440.C5
Exegetical Dictionary of the New Testament, REF BS 2312.E91 1990
Hebrew-English Lexicon of the Old Testament, REF PJ 4833.G4 1957
Index to Brown, Driver and Briggs Hebrew Lexicon, REF PJ 4833.B683
Interlinear Bible, Hebrew, Greek and English, REF BS 3.5 1986
Interlinear Greek-English New Testament, REF BS 1965 1956
Interlinear Hebrew-English Old Testament, REF BS 715 1979
New Analytical Greek Lexicon, REF PA 881.P54 1990
New Thayer's Greek-English Lexicon, REF PA 881.G8 1981
NIV Triglot Old Testament, REF BS 701 1981
NRSV-NIV Parallel N.T. in Greek and English, REF BS 1965.5 1990
Patristic Greek Lexicon, REF PA 881.L3
Readers Hebrew-English Lexicon of the O.T., REF PJ 4833.A69
Theological Dictionary of the New Testament, REF PA 881.K513 1985
Theological Dictionary of the Old Testament, REF BS 440.B5713
Theological Word Book of the Bible, REF BS 440.R53

Church History and Biography

Encyclopedia of the Early Church, OVERSIZE REF BR 66.5 .D595 1992

New International Dictionary of the Christian Church, REF BR 95.D68

Oxford Dictionary of the Christian Church, REF BR 95.O8 2005

Patrology, BR 67.Q32

Westminster Dictionary of Church History, REF BR 95.W496

Patristics

(upstairs cage area)

Ancient Christian Writers

Apostolic Fathers

Ante-Nicene Fathers

Corpus Christianorum

Corpus Scriptorum Ecclesiasticorum Latinorum

Fathers of the Church

Griechischen Christlichen Schriftsteller

Library of the Fathers

Migne Patrologia

Nicene Fathers

Patrologia Graeca

Post-Nicene Fathers

Sources Christiennes

Denominational

Anglican Religious Orders and Communities, REF BX5008.6.A53 1991

Blue Book of the Episcopal Church, ARCH BX5820.A17 (yr.)

Book of Common Prayer, Ref BX5943.A1 1979

Book of Occasional Services, REF BX5947.B8 O33 2003

Church of England Yearbook, REF BX5015.C45 (yr.)

Commentary on the American Prayer Book, REF BX5945.H37 1981 c. 4

Crockford's Clerical Directory, REF BX5031.C7 (yr.)

Constitutions and Canons of the Episcopal Church, REF BX5820.A15 (yr.)

Episcopal Church Annual, REF BX5830 .L785 2008

Episcopal Clerical Directory, REF BX5830.E65

Journal of the General Convention, ARCH BX5820.A15 (yr.)

Oxford American Prayer Book Commentary, REF BX5945.S5

Prayer Book Spirituality, REF BX5145.P71 1989

Yearbook of American and Canadian Churches, REF BR513.Y4 (yr.)

THE ATLA RECIPROCAL BORROWING PROGRAM

This is a program run by the American Theological Library Association (ATLA). Participating libraries in the United States and Canada agree to grant check-out privileges to each other's patrons.

For a list of participating libraries go to <https://www.atla.com/learning-engagement/reciprocal-borrowing/> and look for the link to the spreadsheet of participating libraries.

You will need to show your Nashotah House student card. Each participating library determines its lending period. You are responsible for following local library policies and returning materials in a timely fashion.

NEIGHBORING INSTITUTIONS

(With Library reference telephone numbers)

Alverno College Library
3401 South 39th Street
Milwaukee, WI 53215
(414) 382-6062
<http://www.alverno.edu/library/>

Cardinal Stritch University Library
6801 North Yates Road, Box 526
Milwaukee, WI 53217
Circulation Desk: (414) 410-4263
Reference Desk: (414) 410-4257
Fax (414) 410-4268
<http://www.stritch.edu/library/>

Carroll University
Todd Wehr Memorial Library
100 N. East Avenue
Waukesha, WI 53186
Circulation Desk: (262) 524-7175
Information Desk: (262) 650-4892
Text a Librarian: (262) 672-6555
<http://www.carrollu.edu/library/>

Concordia University
Rincker Memorial Library
12800 N. Lake Shore Drive
Mequon, WI 53097-2418
(262) 243-4330, 1-888-628-9472

<http://www.cuw.edu/Departments/library/>

Marquette University
Raynor Memorial Libraries
1355 W. Wisconsin Ave.
Milwaukee, WI 53233
Information Desk: (414) 288-7556
<http://www.marquette.edu/library/>

Mount Mary College, Haggerty Library
2900 N. Menomonee River Parkway
Milwaukee, WI 53222-4597
Circulation Desk: (414) 256-0190
Reference Desk: (414) 258-4810 x 454
<http://www.mtmary.edu/library.htm>

Sacred Heart School of Theology
7335 S. Hwy 100
Hales Corners, WI 53130-0429
(414) 425-8300 x 7278
<http://www.shst.edu/leodehon-library/>

Saint Francis de Sales Seminary
Salzmann Library
3257 S. Lake Drive
St. Francis, WI 53235
Seminary: (414) 747-6400
Library Assistant: (414) 747-6476
<http://www.sfs.edu/Salzmann>

State Historical Society of Wisconsin
816 State Street
Madison, WI 53706-1482
(608) 264-6535
<http://www.wisconsinhistory.org/libraryarchives/>

University of Wisconsin-Madison
Memorial Library
728 State Street
Madison, WI 53706-1494
(608) 262-3193
<http://www.library.wisc.edu/>

University of Wisconsin-Milwaukee
Golda Meir Library
2311 E. Hartford Ave.
Milwaukee, WI 53211
(414) 229-4785
<http://www.uwm.edu/Library/>

University of Wisconsin-Waukesha,
Memorial Library
1500 North University Drive
Waukesha, WI 53188-2799
(262) 521-5473
[http://www.waukesha.uwc.edu/QuickLinks/Library-\(1\).aspx](http://www.waukesha.uwc.edu/QuickLinks/Library-(1).aspx)

Wisconsin Lutheran College
Schwan Library
8800 West Bluemound Road
Milwaukee, WI 53226
(414) 443-8864
<http://www.wlc.edu/library/>

Wisconsin Lutheran Seminary Library
11831 N. Seminary Drive
Mequon, WI 53092-1546
Librarian's Desk: (262) 242-8113
<http://www.wls.wels.net/library>

USED BOOKSTORES

(MILWAUKEE AREA)

Downtown Books
624 N. Broadway St.
Milwaukee, WI 53212
(414) 224-1799
<http://www.downtownbooksonline.com/>

Downtown Books
1134 S. 1st St.
Walker's Point, WI
(414) 389-1134

Half Price Books
Highland Plaza Mall
8514 W. Brown Deer Rd.
Milwaukee WI 53223
(414) 354-1235
<http://hpb.com/028>

Half Price Books
Brookfield Fashion Center Mall
17145 West Bluemound Road
Brookfield WI 53005
(262) 789-0280
<http://hpb.com/035>

Half Price Books
Greenfield Place
5032 S. 74th St.
Greenfield WI 53220
(414) 281-0000
<http://hpb.com/051>

Hidden Staircase
525 Milwaukee Street
Delafield, WI 53018
(262) 646-5537, (800) 869-7844
<http://www.hiddenstaircase.com/>

Renaissance Book Shop
in the Milwaukee Airport
5300 S. Howell Ave
Milwaukee, WI 53207
(414) 747-4526

OUT-OF-PRINT BOOK DEALERS

Erasmus Books
1027 E. Wayne St.
South Bend, IN 46617
(574) 232-8444

Hurley Books
1752 Rte. 12
Westmoreland NH 03467-4724
(603) 399-4342
<http://www.hurleybooks.com/>
e-mail: info@hurleybooks.com

Noah's Ark Book Attic
31 South Trade Street
Tryon, NC 28782-6654
(828) 859-5141
<http://www.noahsarkbookattic.com/>

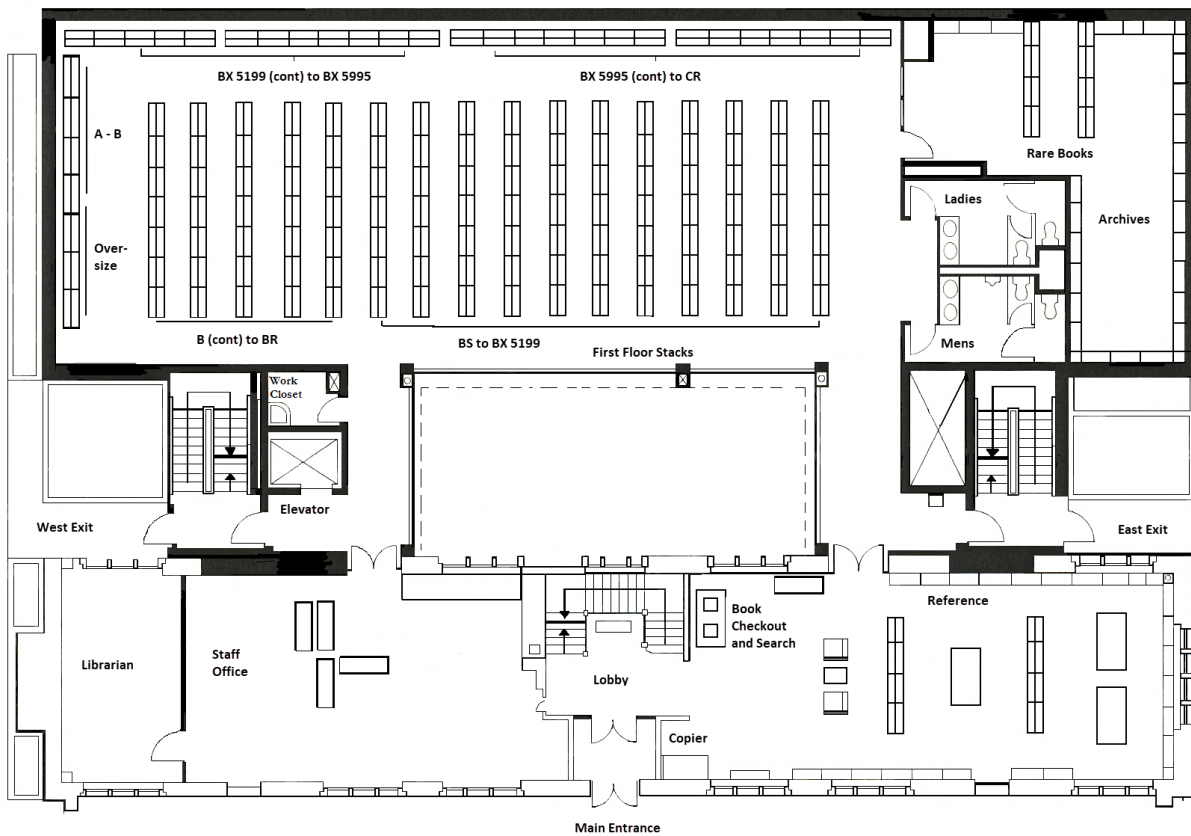
Stroud Booksellers
699 Nolen Lane
Williamsburg WV 24991-7224
(304) 645-7169
<http://www.stroudbooks.com/>
e-mail: info@stroudbooks.com

ONLINE BOOK DEALERS

ABE Books - www.abebooks.com
Amazon - www.amazon.com
Alibris - www.alibris.com
Bookfinder - www.bookfinder.com
Powells Books - www.powells.com

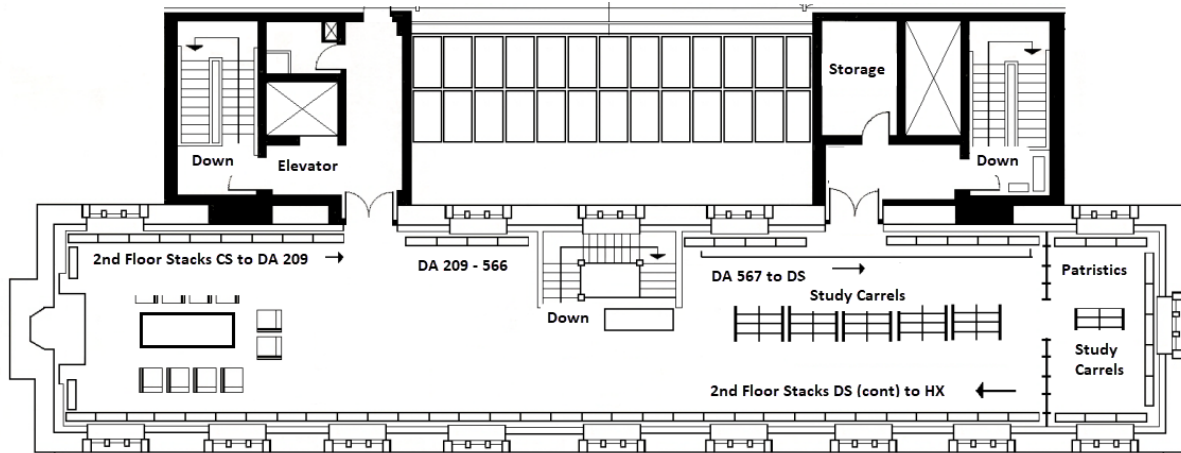
LIBRARY MAP

The First Floor

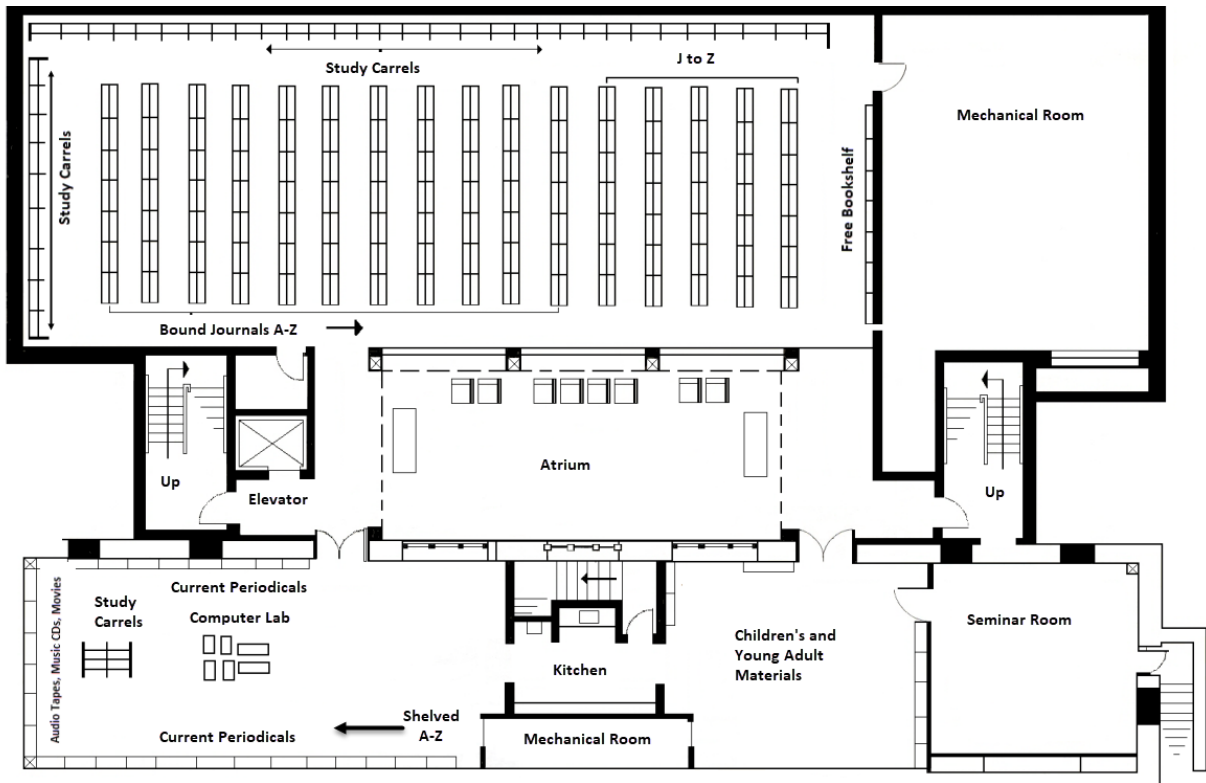


Book Call Numbers	Location
A – CR	Main Floor
CS – H	Upstairs
J – Z	Downstairs
Children’s and Young Adults	Downstairs
Oversize	Main Floor
Patristics	Upstairs
Preaching Resources	Main Floor
Reference	Main Floor

Second Floor



Basement



LIBRARY DIRECTORY

MAIN FLOOR

Archives (East Wall, Addition)
Library of Congress Books: A – BX 5199 (Addition)
Library of Congress Books: BX 5199 - CR (North Wall, Addition)
Library Office
Oversize Books (West Wall, Addition)
Photocopier/Printer/Scanner (Reference Room)
Preaching Resources (North Wall, Reference Room)
Reference Room
Reserve Books (East Wall, Reference Room)
Rest Rooms (East Wall, Addition)

UPSTAIRS

Library of Congress Books: CS - HX
Patristic Collection (PAT books, in Cage)

DOWNSTAIRS

Audio Tapes (West wall, Current Periodicals Room)
Children's and Young Adults Collection
Computer Lab (Current Periodicals Room)
Cross Collection (Atrium)
Diocesan Journals (Addition)
Diocesan Newsletters (Current Periodicals Room)
Free Book Shelf (East End, Addition)
Indexes (Near Maintenance Room)
Library of Congress Books: J - Z
Music CDs (West wall, Current Periodicals Room)
Newspapers (Current Periodicals Room)
Periodicals, Current (Current Periodicals Room)
Periodicals, Back-Issues (Addition)
Seminar Room
Vertical File (Current Periodicals Room)
VHS and DVD Video (West wall, Current Periodicals Room)

CALL NUMBER AND LOCATION PREFIXES

ARCH F 569 .D55 1892	<u>ARCHIVES</u> : All archive materials and rare books are kept in the main floor Archives room. ARCHIVE MATERIALS DO NOT CIRCULATE. The room and its contents are accessible by appointment. Ask library staff for assistance.
AUDIO PJ 4567.3 .K5 2005	<u>AUDIO</u> : Audio cassettes and Audiobooks are located on the West wall of the basement level in the Current Periodicals Room. They are limited to a 7-day loan. If you do not have a cassette tape player or a CD player see library staff.
CDISC 111 1993	<u>COMPACT DISC</u> : All compact discs are near the West wall of the Current Periodicals Room on the basement level. Compact discs are limited to a 7-day loan. If you do not have access to a CD player see library staff.
JUV PZ7.P4445 LGS 1994	JUVENILE: Children's and Young Adult Books and videos are located on the basement level in the room at the foot of the main staircase.
OVER BX 5888 .T55	<u>OVERSIZE</u> : All oversize volumes are located on the West wall of the main floor library.
PAT BR 525 .R55	<u>PATRISTICS</u> : A PAT prefix above the call number is used to designate books in the Patristic Collection. These books are kept at the far end of the second floor, in the "cage area". THESE VOLUMES DO NOT CIRCULATE.
PRCHGRES BS534.5 .L43 2001 v.1	<u>PREACHING RESOURCES</u> : A PRCHGRES prefix above the call number is used to designate books in the Preaching Resources Collection. These books are kept in a bookcase in the Reference Room to the left of the door that leads to the first floor stacks. THESE VOLUMES DO NOT CIRCULATE.
REF BR 29.5 1982	<u>REFERENCE</u> : All reference books are kept in the reference room. THESE VOLUMES DO NOT CIRCULATE.
VIDEO BR 252 .A55 1977	<u>VIDEO</u> : All videos (DVD's and videocassettes) are located on the West wall of the basement level in the Current Periodicals Room. Videos are subject to a seven-day loan. If you do not have access to a VCR player see library staff.

ABBREVIATED LC CLASSIFICATION SYSTEM FOR PHILOSOPHY / RELIGION

B Philosophy	595-680	Mary	
BF Psychology	750-810	Salvation	
BJ Ethics/Aesthetics	819-891	Eschatology	
BL Religions/Mythology	960-989	Saints, Demons, Etc.	
BM Judaism	990-1010	Creeds	
BP Islam	1029-1040	Catechisms	
BQ Buddhism	1095-1255	Apologetics	
<u>BR Christianity</u>	<u>BV Practical Theology</u>		
60-67	Early Christian Literature	5-530	Worship
140-1500	History	590-1632	Ecclesiastical Theology
1600-1609	Persecution	2000-3705	Missions
1690-1725	Biography	4000-4470	Pastoral Theology
		4485-5099	Moral Theology
<u>BS Bible</u>	<u>BX Christian Denominations</u>		
11-115	Early Versions	200-754	Orthodox Eastern Church
125-355	Modern Versions	940-4795	Roman Catholic Church
410-680	Works about the Bible	4800-4924	Protestantism
701-1830	Old Testament Studies	5001-6093	Anglican Communion
1901-2970	New Testament Studies	8001-8080	Lutheranism
2415-2417	Teachings of Jesus	8201-8495	Methodism
		8901-9225	Presbyterianism
<u>BT Doctrinal Theology</u>		9301-9359	Puritanism
19-33	Doctrine and Dogma	9401-9640	Calvinism
198-590	Christology		